



CITY PLAN COMMISSION  
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## MINUTES

**CITY PLAN COMMISSION  
WEDNESDAY, MARCH 23, 2011  
CITY COUNCIL BRIEFING CENTER, LOWER LEVEL,  
CITY HALL – SPOKANE, WASHINGTON**

**CPC MEMBERS PRESENT:** Karen Byrd, President; Bob Mansfield, Vice President; John Fisher; Stan Stirling; Gail Prosser; Dennis Dellwo; Kerry Brooks; Rod Butler

**CPC MEMBERS ABSENT:** Asher Ernst; Mike Ekins

**LIAISON PRESENT:** Kaye Straight, Community Assembly.

**LIAISON ABSENT:** Amber Waldref, Council Member

**STAFF PRESENT:** Planning Services – Jo Anne Wright, Secretary to the Plan Commission; Pat Hall, administrative support; Ken Pelton, City Planner; Tami Palmquist, City Planner; Tirrell Black, City Planner; Dave Steele, City Planner; Nikole Coleman-Porter, City Planner

Capital Programs – Marcia Davis, P.E., Senior Engineer; Grant Wencel, Bike Coordinator

Water Department – Chris Peterschmidt, P.E., Principal Engineer

The Commission meeting began at 11:43 a.m. General commission business was discussed.

Jo Anne Wright gave the Director's report. The discussion included:

- The correct Water and Wastewater plans were forwarded to the City Clerk's office.
- The discussion with the Mayor regarding the Plan Commission work program needs to be rescheduled.
- The West Plains Land Use and Airport Overlay will go to its second hearing with City Council on April 4. Staff held an open house with the property owners in the area on March 7.
- City Council will try to have a special study session to discuss the Unified Development Code update project. Some sections will go forward separately.
- The Parks Department is making progress on the restoration plans for the YMCA site.
- Staff continues to work on the citizen participation process for the Six-year plans. An open house will be held prior to the hearing.

President Byrd gave the President's report. The discussion included:

- The Central City Mobility open house will be March 29 in the Chase Gallery.

There was no Council report.

There was no Community Assembly report.

**Dennis Dellwo made the motion to approve the March 9, 2011 minutes. M/S by Kerry Brooks. Passed unanimously.**

There was a change to the agenda. Several of the Comp Plan Amendments were not ready for workshop. They will be presented for workshop on April 13.

12:02 p.m. break

12:12 p.m. reconvene

### **COMMISSION WORKSHOPS**

*2011-2016 Comprehensive Water and Wastewater Programs, by Marcia Davis, P.E.*

Marcia Davis presented for workshop, a discussion of the changes to the Six-year Program from what was presented to the Plan Commission in December 2010 to what was approved by City Council in February 2011. She then discussed the schedule for the 2012-2017 Six-year Program. The discussion included:

- Changes to the Water Program.
  - a) Projects removed from the program to Maintenance
  - b) Projects delayed beyond 2016
- 2012 Schedule
  - a) City Council asked to have the Six-year Programs reviewed prior to budget time. This will result in utilizing the Six-year Programs as budgeting tools.
- Chris Peterschmidt explained the changes in the Six-year Water Plan that was brought before the Plan Commission and the one approved by City Council, no additional projects were added, and the only change is a delay in the timeline. This was strictly due to budgetary issues. The projects the Plan Commission saw previously and the need for them have not changed.
- Ms. Davis said one plan for the programs is to put a "need" statement into the program.

12:32 p.m. break

12:45 p.m. reconvene

*2011 Comp Plan Amendments, by Current Planners*

Tami Palmquist introduced for workshop, the three Comp Plan Amendments being discussed at this meeting. The discussion included:

- Z1000046COMP
  - a) Tami Palmquist presented this amendment.
  - b) The applicant is Avista Utilities.
  - c) There has been a modification to this application. The central block, which included residential properties, was removed from the application because of concerns regarding notification and resistance from the property owners to being rezoned to Light Industrial.
  - d) The public comment period ends April 5.
- Z1000055COMP
  - a) Tirrell Black presented this amendment.
  - b) The applicant is the Plan Commission.
  - c) The public comment period closed March 16.
  - d) Ms. Black presented to the Plan Commission, a matrix which contained the public comments submitted.

2:00 p.m. break

2:07 p.m. reconvene

- Z1000054COMP
  - a) Ken Pelton presented this amendment.
  - b) Mr. Pelton discussed the reasoning behind bringing this amendment forward as an emergency amendment.
  - c) Staff plans to make this a two-year process for updating the Transportation chapter of the Comprehensive Plan.

*Transportation Chapter 4, Comp Plan Amendment and Pedestrian Plan Project, by Ken Pelton, Nikole Coleman-Porter and Dave Steele*

Dave Steele and Nikole Coleman-Porter presented for workshop, Transportation Chapter 4 of the Comp Plan and the Pedestrian Plan Project. The discussion included:

- There are over 600 miles of missing sidewalks in the City.
- Interested parties include STA, the School District and the Health District.
- The Pedestrian Plan update is on the Planning Services website.
- Staff is implementing a public participation plan and is looking forward to City Council adoption by resolution.
- The first public open house will be April 26. Staff plans to hold four open houses.
- The Pedestrian Plan Update is on the Planning Services website.
- Grant Wencel discussed some portions of the Master Bike Plan in relation to the Pedestrian Plan.

**PUBLIC COMMENT**

President Byrd welcomed citizens and asked for public comment. Seeing none, she closed public comment.

**Stan Stirling made the motion to adjourn the meeting. M/S Bob Mansfield. Passed unanimously.**

The meeting adjourned at 3:05 p.m.

  
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Jo Anne Wright, Secretary